

Please Print or write clearly & Return to CIS Office or Email to CISForsyth@ctc.net

The Carolina International School reminds you to show up and succeed.

To: _____ Grade: _____
HOMEROOM Teacher

My child _____
First Last

Was absent LATE On [Date of Absence] _____

Requests for an Excused absence should be received within 3 days of a student's return to school and will not be accepted if delivered later than 5 school days after a return.

- due to: Death in family Illness of student
 Medical Appointment of student Religious Holiday Observance
 Quarantine Court Order

Other [Unexcused]: _____

I can be reached at: _____
Phone Number &/or Email

Thank you! Signed: _____ Date: _____
Parent or Guardian's Signature

Please be reminded that excused absences are strictly defined by the state of North Carolina. Requests for absences in order to take advantage of an educational opportunity are available in the school office and must be submitted a minimum of 5 school days prior to the date of the first absence.